

MILL CREEK SOUTH

ARCHITECTURAL REVIEW APPLICATION

(NOTE!!! Please allow 30 days for application review and response.)

BOARD USE:

New Application _____
 Revised Application _____

Application Number _____
 Date Received _____

Homeowner: _____
 Address: _____
 Email Address: _____

Home Phone: _____
 Work Phone: _____
 Lot Number: _____

Type of Work Proposed (Check all that apply.)

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Fencing | <input type="checkbox"/> New window(s) |
| <input type="checkbox"/> Porch | <input type="checkbox"/> New gutters and leaders |
| <input type="checkbox"/> Shutters | <input type="checkbox"/> Staining exterior |
| <input type="checkbox"/> Shed | <input type="checkbox"/> Repainting trim |
| <input type="checkbox"/> Dormer | <input type="checkbox"/> Modification to existing structure |
| <input type="checkbox"/> Skylight | <input type="checkbox"/> Addition to existing structure |
| <input type="checkbox"/> Chimney | <input type="checkbox"/> Permanent site work (walls, drives, athletic equipment, flagpoles, etc.) |
| <input type="checkbox"/> Garage | <input type="checkbox"/> Exterior installing of mechanical/electrical equipment, tanks, etc. |
| <input type="checkbox"/> New Door(s) | <input type="checkbox"/> Other (Explain on page 3) |

Please review the Architectural Review Guidelines at www.millcreeksouth.org before preparing your application.

Application Requirements

1. Plat Plan. We need a copy of your plat plan at a scale of 1 inch = 20 or 30 feet, showing exact location of project with respect to house, trees, and other structures.

- Show distances to property lines, utility lines, and easements. Show any changes to site contours.
- If project includes new or relocated fences, retaining walls, driveways or walkways, show these on plat plan.
- Plat plan not needed when changing or adding windows, doors, shingles, siding, or skylights.

2. Additions and Free-Standing Structures. Required drawings for building additions and free-standing structures (including prefabricated sheds) include: exterior elevations, floor and roof plan, at the scale of 1/4 inch = 1 foot or 1/8 inch = 1 foot.

- Elevations for all new or altered sides of the structure must show window and door placement, window and door style and trim, eaves and overhangs, corner boards, roof style and pitch, and finish materials (e.g. cedar siding, Hardiplank, brick facing on exposed foundation).
- Drawing must be labeled with all dimensions (e.g. window height and width, length and height of exterior walls). See Sample Drawings at www.millcreeksouth.org for guidance. The floor plan, roof plan, and elevations for an addition must show how the addition connects to existing house.

3. Decks. Required drawings for decks include: Floor plan and at least two elevations, showing railings, skirting, posts, steps, gates, pergolas, or other elements, at scale of 1/4 inch = 1 foot.

DRAWING OF PROJECT

(Scale 1/4 inch = 1 foot or 1/8 inch = 1 foot)

